

August 6, 1982

TO COMMITTEE OF COUNSEL:

Re: September 1, 1982 Meeting

It has been requested that we begin as early as possible, in view of the compression of the Executive Committee's schedule which calls for their meeting to begin at 3:00 pm that afternoon.

Consequently, I am proposing a starting time of 8:30, unless I hear that presents problems for member companies. The Tobacco Institute will have a luncheon for us, and we will, as is our normal practice, continue to work through lunch if that is necessary. We will end by 2:30, however.

I am proposing as Item 1 on the agenda a review by our litigators of the current status of Asbestos Litigation, and to that end would suggest that the companies make appropriate arrangements to have interested counsel present. May I request that Messrs. Shinn and Jacob coordinate their report with outside counsel so as to cover all interests.

Now for the agenda:

1. Current Status of Asbestos Litigation.....Shinn/Jacob
2. Ingredients Update .....Temko
3. "Self-Extinguishing" Update.....Rupp
4. Status of Legislative Matters.....Kornegay/Panzer
  - o Excise Tax
  - o "Hatchwood"
  - o Miscellaneous
5. LRD - Recommendations for Administrative Reorganization...  
Witt/Holtzman
6. API/Benzene.....Jacob

*SW*  
S. B. Witt, III

SBW:lh

bc: General Counsels

Arthur Stevens has kindly offered to host us Tuesday evening at a purely social dinner in a suite in the L'Enfant Plaza. Please call me or my Secretary with your plans.

~~8-11-82~~

8-9-82  
Witt  
4/4/82