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National Appeals Division
Eastern Regional Office
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Indianapolis, Indiana 46268

National Appeals Division
Southern Regional Office
P.O. Box 1508
Cordova, Tennessee 38088

National Appeals Division
Western Regional Office
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Lakewood, Colorado 80215

1-877-4USDA NAD
www.nad.usda.gov

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United States Department of Agriculture

NATIONAL APPEALS DIVISION

FACE TO FACE FAIRNESS



If you've...been turned down for a farm loan, had your mortgage accelerated, or been denied program payments, assistance, or a grant...You can appeal to the NATIONAL APPEALS DIVISION

WHO ARE WE AND WHAT DO WE DO?

The National Appeals Division is an independent office that reports directly to the Secretary of Agriculture. Our job is to give you an opportunity to file an appeal and receive a hearing if you disagree with a program decision you've received from one of these agencies:

- Farm Service Agency,
- Rural Housing Service,
- Risk Management Agency,
- Natural Resources Conservation Service,
- Rural Business-Cooperative Service, or
- Rural Utilities Service.

Filing an appeal with us gives you a chance to explain why you don't agree with what the agency decided. You'll be able to present your case and any evidence, "face to face" or on the telephone, to one of our Hearing Officers. Their job is to find out what happened, review the evidence, and decide if the agency's decision is right or wrong.

How do I file an appeal?

It's easy to file an appeal with us. Here's how:

- 1** Your appeal must be in writing and be postmarked no later than 30 days after the date you received the agency's decision.
- 2** Your appeal must include all the reasons why you think the decision you received is wrong and it must be signed by you.
- 3** Your appeal must be mailed or faxed, along with a copy of the letter you received from the agency, if possible, to one of our three Regional Offices. Once the Regional Office receives your letter, your appeal will be processed and assigned to a Hearing Officer. Then, within a matter of days, you will be contacted with further information.

WHERE CAN I FIND MORE INFORMATION ABOUT NAD?

Visit our website at www.nad.usda.gov. There you can research NAD's decisions and locate information you may need to know about our process. For example, you can read the NAD statute and procedural regulations, find out where to send your appeal, download an e-guide to filing an appeal, and download the NAD Guide to its Hearing Officers.

If you don't have access to a computer attached to the Internet, or if you prefer to speak with a person, you may contact our Regional Offices by calling our toll-free number: 1-877-4USDA NAD. If you call from your home State, your call will be automatically routed to the appropriate Regional Office.

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