

WS Directive

3.115 08/27/03

POCATELLO SUPPLY DEPOT

1. PURPOSE

To establish guidelines for operation of the Pocatello Supply Depot (PSD).

2. REPLACEMENT HIGHLIGHTS

This directive replaces ADC Directive 3.115 dated 05/05/95.

3. POLICY

The PSD will manufacture and provide specialized wildlife damage management materials and services, which are not readily available from private commercial sources, for use by Wildlife Services (WS) and the public.

4. BACKGROUND

- a. Purpose. The purpose of the PSD is to manufacture and provide specialized materials and services which are not readily available from private commercial sources. These are typically products that are needed in such low quantities or at such infrequent intervals that commercial sources have shown little interest in providing them. As the manufacturing entity of WS, the PSD does not act as a routine purchasing agent. The procurement of standard items available from commercial sources is the responsibility of the Marketing and Regulatory Programs Business Services, Minneapolis, MN.
- b. Operation. The PSD operates as a not-for-profit entity via a cooperative agreement between APHIS and the Pocatello Chamber of Commerce, which serves as trustee. This cooperative venture maintains its own independent funding, owns all the equipment and product inventories, and employs the necessary work force. The Federal Government retains ownership of the PSD building and grounds and appoints and provides a Federal manager to oversee all operations. The PSD sets product prices to offset operating and overhead expenses. Organizationally, the PSD Manager reports to the WS Idaho State Director.

Distribution:

Originating Office:

- c. Activities. The PSD plays a key role in transforming specialized wildlife damage management materials developed through research into products available to users in the field. Its principal activity is manufacturing specialized wildlife damage management materials.

PSD identifies and encourages private manufacturers to produce materials developed by the National Wildlife Research Center (NWRC) or identified by other sources. The PSD forecasts user needs and maintains product inventories sufficient to avoid delays and shortages of materials necessary for use in WS field programs. PSD assures that its manufacturing, labeling, shipping, and sales activities conform to U.S. Environmental Protection Agency (EPA), U.S. Department of Transportation, Occupational Safety and Health Administration, U.S. Postal Service, and other applicable Federal, State, and local regulations.

- d. Drug and Pesticide Registration. The primary drug and pesticide products produced and distributed by PSD are those registered by USDA with the Food and Drug Administration or EPA. WS pesticide product registrations are developed and maintained at the national level by SDA/APHIS/PPD/Environmental Services. Research supporting the registrations are developed and maintained by NWRC. State Directors are responsible to determine product needs in their respective States and maintain State registrations for USDA products and others as local conditions may warrant. The Manager provides information and assistance to NWRC, State Directors, and others pertaining to USDA product registration as needed (see ADC Directive 2.405, Pesticide Registrations and Permits).

The PSD is responsible for payment of annual maintenance fees assessed by EPA on APHIS Section 3 registrations distributed by PSD and for payment of routine reregistration fees assessed by EPA on active ingredients of products manufactured.

- e. Sales. The PSD will sell and ship items to Federal and non-Federal agencies, organizations, and individuals. All orders placed for pesticides requiring State applicator certification or subject to other local restrictions must be approved in writing by the respective State Director or his designee to ensure conformance to State regulations. All foreign orders must be approved by the WS Pesticide and Drug Coordination Committee.

The PSD maintains a current product list with instructions for ordering, shipping, prices, terms, and other information. These and order forms (requisitions) are available upon request from Pocatello Supply Depot, 238 E. Dillon, Pocatello, Idaho 83201 or by calling 208/236-6920 or FAX 208/236-6922.

5. REFERENCE

ADC Directive 2.405, Pesticide Registrations and Permits (5/3/95)
The Game Management Supply Depot Act of June 24, 1936 (16 U.S.C.
667; 49 Stat 1913)

Deputy Administrator