

**FY 04/05 SPIM
CHANGE 3 LOG
12 JULY 04**

Section	Requestor	Change Description
Table of Contents/Use and Structure		
General	Robert White	Change CEPPPO to OEPPR.
Mangers' Schedule		
Managers' Schedule	Sherri Clark	Updated dates for workplanning.
Chapter II		
II.E Overview of the planning process & II.E.1 Planning Year	Sherri Clark	Updated dates for workplanning.
Exhibit II.5 Procedures for FY 04/05 Target Setting	Sherri Clark	Updated dates for workplanning.
II.M.1 Site Assessment	Sherri Clark	Deleted unnecessary language.
Appendix A		
<p>Reference: "Response to OIG Final Audit Report 'Comprehensive Environmental Response, Compensation, and Liability Information System (CERCLIS) Data Quality' Audit Report No. 2002-P-00016," dated 24 DEC 02, from Marianne L. Horinko, Assistant Administrator, Office of Solid Waste and Emergency Response (OSWER), to Patricia H. Hill, Director, OIG Business Systems.</p> <p style="text-align: center;"><u>Two Recommendations are addressed in Change 3: Please see below.</u></p>		
A.A.1 Site Assessment Program and NPL Listing Priorities	Angelo Carasea	Removed language regarding the NACEPT Subcommittee.
A.A.4 GPRA and Site Assessment	Angelo Carasea	Updated section to reflect new GPRA language and to include new GPRA measure: Number of Site Assessments completed.
Exhibit A.1 Site Assessment/NPL Listing Activities	Angelo Carasea	Added new GPRA measure to the list of activities
A.A.5 Site Status Indicators	Angelo Carasea	Added language to clarify the use of the non-NPL status code of 'SX'. Addresses OIG Recommendation 3.3 to reduce the use of the 'SX' code.
A.A.6 Data Quality	Angelo Carasea	Added section on data quality which includes a list of relevant Discovery and eFacts reports. Addresses OIG Recommendation 3.1 to "Revise SPIM to provide guidance on use of reports "

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Appendix B		
B.B.4.p Operational and Functional	Tracy Hopkins/ Jennifer Griesert	Clarified language to indicate that fund is the valid lead for O&F and updated O&F completion definition.
B.B.4.q Completion of a Response Action/Activity	Tracy Hopkins/ Jennifer Griesert	Clarified language regarding RA completion.
B.B.4.r NPL Site Construction Completions	Tracy Hopkins/ Jennifer Griesert	Clarified language to indicate that fund is the only valid lead for FCOR and PCOR.
B.B.4.s Long-Term Response Action	Tracy Hopkins/ Jennifer Griesert	Updated language to clarify definition.
B. B.4.t Operation and Maintenance	Tracy Hopkins/ Jennifer Griesert	Updated language to clarify the use of PRP LR
B.B.4.III.u Cleanup Goals Achieved	Tracy Hopkins/ Jennifer Griesert	Definition revised to clarify what remedies the subaction is applicable.
B.B.4.III.v NPL Site Completions	Tracy Hopkins/ Jennifer Griesert	Language revised to indicate that fund is the only valid lead for the FCOR.
B.B.4.III.x Partial NPL Deletion	Tracy Hopkins/ Jennifer Griesert	Definition revised to clarify the use of start dates.
B.B.4.III.y Final NPL Deletion	Tracy Hopkins/ Jennifer Griesert	Definition revised to clarify the use of start dates.
B.B.4.III.z Sites with Land Ready for Reuse	Melissa Friedland	Information for Sites with Land Ready for Reuse will no longer be entered at pre-ROD actions. Language was changed to clarify that Reuse information will only be entered after the Actual Completion dates are entered for appropriate actions, except for Deletions.
B.B.4.III.aa Acres at Sites with Land Ready for Reuse	Melissa Friedland	Information for Acres at Sites with Land Ready for Reuse will no longer be entered at pre-ROD actions. Clarified that Reuse information will only be entered after the Actual Completion dates are entered for appropriate actions, except for Deletions.

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<p>Appendix E</p> <p>Reference: "Response to OIG Final Audit Report 'Comprehensive Environmental Response, Compensation, and Liability Information System (CERCLIS) Data Quality' Audit Report No. 2002-P-00016," dated 24 DEC 02, from Marianne L. Horinko, Assistant Administrator, Office of Solid Waste and Emergency Response (OSWER), to Patricia H. Hill, Director, OIG Business Systems.</p> <p><u>One Recommendation is addressed in Change 3: Please see below.</u></p>		
E.A.4 b. Sensitive Information Not Releasable under FOIA	Dan Dickson	Revised text for clarification
E.A.5 Data Owners/Sponsorship	Angelo Carasea/ Randy Hippen	Revised section to reflect what data quality checks (focus data studies) will be done. <i>Addresses OIG Recommendation 2.1</i> regarding Data Stewardship.

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Section	Requestor	Change Description
General		
General - Changes through SPIM	Robert White	Change OERR to OSRTI and change CEPPPO to OEPPR.
Mangers' Schedule		
Acronym List	Robert White	Added OSRTI to acronym list.
Organization Charts	Robert White	Added OSRTI organizational chart
Chapter I		
Exhibit I.C Subject Matter Experts	Robert White	Updated Subject Matter Experts table.
Chapter II		
II.L Target and Definition Change Requests	Jim Konz	Program Targets for Five Year Reviews have been more clearly defined.
Chapter III		
Exhibit III-2 Program Results Code	Lynne Kershner	Program layout and results codes have been updated.
III.B.3 Superfund Program Goals and Priorities	Lynne Kershner	Added a section on Homeland Security and Removal goals and priorities. Updated the description of Homeland Security and Removal organization and corrected the program results codes in subsection titles.
III.C.8 Budget Object Classes	Lynne Kershner	Corrected Budget Object Class names.
Exhibit III-3 Who Pays for What	Brenda Haslett/ Alan Youkeles	Leads have been modified for Five Year Reviews in the "Who Pays for What" chart.
III.D.4.c Correcting Financial Data	Eugene Rainwater	Remove old reference to an Exhibit that has been deleted.
Exhibit III-10 Headquarters Subject Matter Experts	Robert White	The SME list has been updated.
Appendix A		
Exhibit A.3 Subject Matter Experts	Robert White	The SME list has been updated.

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Appendix B		
B.B.1 Overview of FY 04/05 Response Actions Targets/Measures	Jim Konz	Added language on Five-Year Reviews.
B.B.3.a ROD Changes	Hans Waetjen	Corrected address for EPA HQ ROD coordinator.
B.B.3.a.i, ii & iii Other Remedy Changes, Explanation of Significant Differences (ESDs), and ROD Amendments	Hans Waetjen	Added language which describes the requirements for an actual completion for the Other Remedy Change, Explanation of Significant Differences (ESDs) and ROD Amendments.
B. B.4.I.h Decision Document Developed	Hans Waetjen	Modified ROD Cost Data requirement to only require cost data that is listed in the decision document.
B.B.4.III.w Five Year Reviews	Jim Konz	Updated Five Year Reviews definition.
B.B.4.III.z Sites with Land Ready for Reuse	Hans Waetjen	Clarified definition for Sites with Land Ready for Reuse.
Exhibit B.4 Subject Matter Experts	Robert White	The SME list has been updated.
Appendix C		
Exhibit C.2 Subject Matter Experts	Robert White	The SME list has been updated.
Appendix D		
D.B.2.s. Federal Facility Five-Year Reviews	Jim Konz	Modified Five Year Review Special Planning/Reporting Requirement.
Appendix E		
E.A.4.a. Reports Releasable under Freedom of Information Act (FOIA)	Eugene Rainwater/ Dan Dickson	Remove sentence on Section 106 and 107 litigation. Modified language on Section 106 and 107 litigation in section E.A.4.b. Sensitive Information not Releasable under FOIA.
Exhibit E.2 Data Sponsors	Robert White	The SME list has been updated.

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Appendix G		
G.A Background	Patricia Kennedy	Added language regarding measuring the success of the Enforcement program.
G.B Superfund GPRA Structure	Peggy Scwebke	Updated Land Preservation and Restoration goal language.
G.B Superfund GPRA Structure	Janet Weiner	Updated language based on FY 04 Strategic Plan.
G.C Subject Matter Experts	Robert White	The SME list has been updated.
Appendix H		
Exhibit H.3 Subject Matter Experts	Robert White	The SME list has been updated.
Appendix J		
Exhibit J.2 Subject Matter Experts	Robert White	The SME list has been updated.

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Section	Requestor	Change Description
Manager's Schedule		
Pull dates are the fifth working day of the month.	Robert White	Modified pull dates to be the fifth working day of the month.
Chapter II		
II.L - Target and Definition Change Request - Maintaining the Planning Estimates/Targets	Alan Youkeles	Language updated to reflect site specific targets listed in the Call Memo.
Chapter III		
Exhibit III.6, <i>Who Pays for What</i> Chart	Alan Youkeles	Added a note to the TAG, FF Oversight, Community Involvement and Five Year Review actions for site designation noting that these activities can be planed using 'WQ' but must be obligated site-specifically.
III.D.1.e Remedial Project Manager	Lynne Kershner	Changed section title Remedial Program Manager (RPM) to Remedial Project Manager (RPM).
III.D.4 Entering Response and Federal Facility Data into CERCLIS/WasteLAN	Leslie Peterson/ Lynne Kershner	Modified text reflect the current process.
III.D.6.b Contracts for Non-Site Specific Work	Paige Peck	Modified text reflect the current process.
Appendix A		
Exhibit A.1 Site Assessment/NPL Listing Activities	Randy Hippen	Non-NPL Site Status removed from Activity column.
A.A.4 GPRA and Site Assessment	Randy Hippen	Added language to FAD decision to capture OCAs.
A.A.5 Site Status Indicators NEW SECTION	Randy Hippen	Added a new section for Site Status Indicators. Also deleted the non-NPL Status measure since it was captured in this new section.
A.A.7.a Pre-CERCLIS Screening	Randy Hippen	Added language to the Pre-Screening Definition to include language on sampling.
A.A.7.b Non-NPL Status	Randy Hippen	Section deleted.

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Section	Requestor	Change Description
A.A.7.c Sites Archived	Randy Hippen	Added link to access Guidance on Archiving Sites.
A.A.7.c Sites Archived	Randy Hippen	Added language to the Changes in Definition noting measure was updated concerning unarchived sites.
A.A.7.c Sites Archived	Randy Hippen	Added language to Special Planning/Reporting Requirements describing archive indicator in CERCLIS.
A.A.7.r Other Cleanup Activity	Randy Hippen/ Jennifer Griesert	Updated Other Cleanup Activity definition to further define the start date.
Appendix B		
B.A.1.e Superfund Alternative Sites	Dela Ng	Deleted references to SACM in the Superfund Alternative Sites summary. Also added language to the summary to include Regions seeking PRP-lead.
B.B.4.i Final Remedy Selected/Final ROD Authority NEW MEASURE	Robin M Anderson	Add language for new measure.
B.B.4.j Removal Starts and Removal Completions	Dana Stalcup	Removed Removal Start and Removal Completion measures and placed in new Appendix M.
B.B.4.j Removal Starts and Removal Completions	Dana Stalcup	References to Coast Guard lead removals have been removed. Coast Guard lead removal starts are recorded non-site-specifically.
B.B.4.x Partial NPL Deletion	Jennifer Griesert	Deleted reference to NPL Status of Partially Deleted from the NPL. This statement is untrue as there is no NPL status of Partially Deleted from the NPL.
B.B.4.z&aa. Sites with Land Ready for Reuse & Acres at Sites with Land Ready for Reuse NEW MEASURES	Janet Weiner/John Harris	Add language for new GPRA measures ‘Sites with Land Ready for Reuse’ and ‘Acres at Sites with Land Ready for Reuse.’
B.B.4.bb	Melanie Hoff	Changed from a program measure to a GPRA measure.

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Appendix C		
C.A.1 Overview	Dela Ng	Updated GPRA goals example.
Exhibit C.1 Enforcement Activities	Dela Ng	Corrected exhibit and added rows for Pre-Remedial Enforcement Action at Superfund Sites, Windfall Lien Filed, and Windfall Lien Resolution - Assessed and Finalized
C.A.3 Criteria for Credit of Enforcement Activities at Superfund Alternative Sites	Dela Ng	Deleted reference to SACM.
C.A.3.i Completion or Termination of Negotiations for Cleanup	Dela Ng	Changed from a program target to program measure.
C.A.3.j Percentage of Remedial Action Starts Initiated by PRPs at Non-Federal Facility NPL and Superfund Alternative Sites	Dela Ng	Changed from GPRA annual performance goal to program target.
C.A.3.k Total Response Commitments (Including Dollar Value)	Dela Ng	Change UAO date for all response work to the date of the PRPs written notice of intent to comply with the order.
C.A.3.m DeMinimis Settlements and Number of Parties	Dela Ng	Changed definition to a program measure.
C.A.3.x Prospective Purchaser Agreements (PPAs) - Assessed and Finalized	Dela Ng	Changed date CERCLA was amended.
C.A.3.x Prospective Purchaser Agreements (PPAs) - Assessed and Finalized	Dela Ng	Changed PPA assessments and PPAs signed to program measures.
C.A.3.y Issuance of Comfort/Status Letters	Dela Ng	Added requirement of qualifiers to note the type of comfort/status letter.
C.A.3.z Orphan Share - EPA Offer and Compensation	Dela Ng	Changed Orphan Share Compensation Offered to a program measure.
C.A.3.hh Pre-Remedial Enforcement Action at Superfund Sites	Dela Ng	Added new GPRA annual performance goal.
C.A.3. ii, and jj <i>Windfall Lien Filed;</i> and <i>Windfall Lien Resolution</i> - Assessed and Finalized. NEW MEASURES	Dela Ng	Added two new measures: <i>Windfall Lien Filed;</i> and <i>Windfall Lien Resolution</i> - Assessed and Finalized.

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Appendix D		
Exhibit D.1 Federal Facilities NPL Sites	Josh Barber	Added ESD or ROD Amendment activity.
D.B.2.a Base Closure Decisions	Josh Barber	Updated the Base Closure Measure to include a requirement for acreage data.
D.B.2.f Final Remedy Selected/Final ROD Authority	Josh Barber	Added measure for Final Remedy Selected/Final ROD Authority
D.B.2.i Explanations of Significant Difference (ESD) and ROD Amendments	Josh Barber	Added measure for Explanations of Significant Difference (ESD) and ROD Amendments.
D.B.2.r Federal Facility Partial NPL Deletion	Jennifer Griesert	Deleted reference to NPL Status of Partially Deleted from the NPL. This statement is untrue as there is no NPL status of Partially Deleted from the NPL.
D.B.3.b Technical Assistance Grants (TAGs)	Debra Potter	TAG definition has been rewritten.
Appendix E		
Exhibit E.2 Data Sponsors	Hans Waetjen	Updated data sponsors.
Appendix H		
H.A.1.b TAGs Measure	Debra Potter	TAG definition has been rewritten.
Appendix M		
Entire Appendix NEW APPENDIX	Dana Stalcup	Removal measure were taken from Appendix B and moved to this new appendix to reflect the changes in responsibilities for removals.