

2005
White House
Conference on Aging
December 11–14, 2005

**REPORT TO THE PRESIDENT
AND THE CONGRESS**

APPENDIX



THE
BOOMING
DYNAMICS
OF AGING

From Awareness to Action



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PART 1 LEGISLATION & CHARTERS

- Older Americans Act Amendments of 2000, Title II – White House Conference on Aging
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**Older Americans Act
Amendments of 2000,
Title II – White House
Conference on Aging**

Authorizing Legislation

OLDER AMERICANS ACT AMENDMENTS OF 2000

(Public Law 106-501, November 2000)

TITLE II — WHITE HOUSE CONFERENCE ON AGING

SEC. 201 AUTHORIZATION OF THE CONFERENCE

(a) **AUTHORITY TO CALL CONFERENCE** — Not later than December 31, 2005, the President shall convene the White House Conference on Aging in order to fulfill the purpose set forth in subsection (c) and to make fundamental policy recommendations regarding programs that are important to older individuals and to the families and communities of such individuals.

(b) **PLANNING AND DIRECTION** — The Conference described in subsection (a) shall be planned and conducted under the direction of the Secretary, in cooperation with the Assistant Secretary for Aging, the Director of the National Institute on Aging, the Administrator of the Health Care Financing Administration, the Social Security Administrator, and the heads of such other Federal agencies serving older individuals as are appropriate. Planning and conducting the Conference includes the assignment of personnel.

(c) **PURPOSE** — The purpose of the Conference described in subsection (a) shall be to gather individuals representing the spectrum of thought and experience in the field of aging to —

(1) evaluate the manner in which the objectives of this Act can be met by using the resources and talents of older individuals, of families and communities of such individuals, and of individuals from the public and private sectors;

(2) evaluate the manner in which national policies that are related to economic security and health care are prepared so that such policies serve individuals born from 1946 to 1964 and later, as the individuals become older individuals, including an examination of the Social Security, Medicare, and Medicaid programs carried out under titles II, XVIII, and XIX of the Social Security Act (42 U.S.C. 401 et seq., 1395 et seq., and 1396 et seq.) in relation to providing services under this Act, and determine how well such policies respond to the needs of older individuals; and

(3) develop not more than 50 recommendations to guide the President, Congress and Federal agencies in serving older individuals.

(d) **CONFERENCE PARTICIPANTS AND DELEGATES**

(1) **PARTICIPANTS** — In order to carry out the purposes of this section, the Conference shall bring together —

(A) representatives of Federal, State, and local governments,

(B) professional and lay people who are working in the field of aging, and

(C) representatives of the general public, particularly older individuals.

(2) **SELECTION OF DELEGATES** — The delegates shall be selected without regard to

political affiliation or past partisan activity and shall, to the best of the appointing authority's ability, be representative of the spectrum of thought in the field of aging. Delegates shall include individuals who are professionals, individuals who are nonprofessionals, minority individuals, individuals from low-income families, representatives of Federal, State and local governments, and individuals from rural areas. A majority of such delegates shall be age 55 or older.

SEC. 202. CONFERENCE ADMINISTRATION

(a) ADMINISTRATION — In administering this section, the Secretary shall —

(1) provide written notice to all members of the Policy Committee of each meeting, hearing, or working session of the Policy Committee not later than 48 hours before the occurrence of such meeting, hearing, or working session,

(2) request the cooperation and assistance of the heads of such other Federal departments and agencies as may be appropriate in carrying out this section,

(3) make available for public comment a proposed agenda, prepared by the Policy Committee for the Conference, which will reflect to the greatest extent possible the major issues facing older individuals consistent with the provisions of subsection (a),

(4) prepare and make available background materials for the use of delegates to the Conference which the Secretary deems necessary, and

(5) engage such additional personnel as may be necessary to carry out the provisions of this section without regard to provisions of title 5, United States Code, governing appointments in the competitive service, and without regard to chapter 51 and subchapter III of chapter 53 of such title relating to classification and General Schedule pay rates.

(b) DUTIES — The Secretary shall, in carrying out the Secretary's responsibilities and functions under this section, and as part of the White House Conference on Aging, ensure that —

(1) the agenda prepared under subsection (a)(3) for the Conference is published in the Federal Register not later than 30 days after such agenda is approved by the Policy Committee, and the Secretary may republish such agenda together with the recommendations of the Secretary regarding such agenda, and

(2) the personnel engaged under subsection (a)(5) shall be fairly balanced in terms of points of views represented and shall be appointed without regard to political affiliation or previous partisan activities,

(3) the recommendations of the Conference are not inappropriately influenced by any appointing authority or by any special interest, but will instead be the result of the independent judgment of the Conference, and

(4) current and adequate statistical data, including decennial census data, and other information on the well-being of older individuals in the United States are readily available, in advance of the Conference, to the delegates of the Conference, together with such information as may be necessary to evaluate Federal programs and policies relating to aging. In carrying out this subparagraph, the Secretary is authorized to make grants to, and enter into cooperative agreements with, public agencies and nonprofit private organizations.

(c) GIFTS — The Secretary may accept, on behalf of the United States, gifts (in cash or in kind, including voluntary and uncompensated services), which shall be available to carry out this title. Gifts of cash shall be available in addition to amounts appropriated to carry out this title. Gifts may be earmarked by the donor or the executive committee for a specific purpose.

(d) RECORDS — The Secretary shall maintain records regarding —

(1) the sources, amounts and uses of gifts accepted under subsection (c); and

(2) the identity of each person receiving assistance to carry out this title, and the amount of such assistance received by each such person.

SEC. 203. POLICY COMMITTEE; RELATED COMMITTEES

(a) POLICY COMMITTEE

(1) ESTABLISHMENT — There is established a Policy Committee comprised of 17 members to be selected not later than 2 years prior to the date on which the Conference convenes, as follows:

(A) PRESIDENTIAL APPOINTEES — Nine members shall be selected by the President and shall include —

i. three members who are officers or employees of the United States; and

ii. six members with experience in the field of aging, including providers and consumers of aging services.

(B) HOUSE APPOINTEES — Two members shall be selected by the Speaker of the House of Representatives after consultation with the Committee on Education and the Workforce and the Committee on Ways and Means of the House of Representatives, and two members shall be selected by the Minority Leader of the House of Representatives after consultation with such committees.

(C) SENATE APPOINTEES — Two members shall be selected by the Majority Leader of the Senate after consultation with members of the Committee on Health, Education, Labor and Pensions and the Special Committee on Aging of the Senate, and two members shall be selected by the Minority Leader of the Senate after consultation with members of such committees.

(2) DUTIES OF THE POLICY COMMITTEE — The Policy Committee shall initially meet at the call of the Secretary, but not later than 30 days after the last member is selected under subsection (a). Subsequent meetings of the Policy Committee shall be held at the call of the chairperson of the Policy Committee. Through meetings, hearings and working sessions, the Policy Committee shall —

(A) make recommendations to the Secretary to facilitate the timely convening of the Conference;

(B) formulate and approve a proposed agenda for the Conference not later than 90 days after the first meeting of the Policy Committee for the Secretary;

(C) make recommendations for participants and delegates to the Conference;

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(D) establish the number of delegates to be selected under section 201(d)(2);

(E) establish an executive committee consisting of three to five members, with a majority of such members being age 55 or older, to work with Conference staff; and

(F) establish other committees as needed that have a majority of members who are age 55 or older.

(3) VOTING; CHAIRPERSON —

(A) VOTING — The Policy Committee shall act by the vote of a majority of the members present. A quorum of Committee members shall not be required to conduct Committee business.

(B) CHAIRPERSON — The President shall select the chairperson from among the members of the Policy Committee. The chairperson may vote only to break a tie vote of the other members of the Policy Committee.

(b) ADVISORY AND OTHER COMMITTEES —

(1) IN GENERAL — The President shall establish an advisory committee to the Conference, which shall include representation from the Federal Council on Aging and other public agencies and private nonprofit organizations, as appropriate. The President shall consider for appointment to the advisory committee individuals recommended by the Policy Committee.

(2) OTHER COMMITTEES — The Secretary may establish such other committees, including technical committees, as may be necessary to assist in the planning, conducting, and reviewing of the Conference.

(c) COMPOSITION OF THE COMMITTEES — Each committee established under subsection (b) shall be composed of professionals and public members, and shall include individuals from low-income families and from minority groups. A majority of the public members of each such committee shall be 55 years of age or older and individuals who are Native Americans.

(d) COMPENSATION — Appointed members of any such committee (other than any officers or employees of the Federal Government), while attending conferences or meetings of the committee or otherwise serving at the request of the Secretary, shall be entitled to receive compensation at a rate to be fixed by the Secretary, but not to exceed the daily equivalent of the maximum rate of pay payable under section 5376 of title 5, United States Code (including travel time). While away from their homes or regular places of business, such members may be allowed travel expenses, including per diem in lieu of subsistence, as authorized under section 5703 of such title for persons employed intermittently in Federal Government service.

SEC. 204 REPORT OF THE CONFERENCE

(a) PRELIMINARY REPORT — Not later than 100 days after the date on which the Conference adjourns, the Policy Committee shall publish and deliver to the chief executive officers of the States a preliminary report on the Conference. Comments on the preliminary report of the Conference shall be accepted by the Policy Committee.

(b) FINAL REPORT — Not later than 6 months after the date on which the Conference adjourns, the Policy Committee shall publish and transmit to the President and to Congress

recommendations resulting from the Conference and suggestions for any administrative action and legislation necessary to implement the recommendations contained within the report.

SEC. 205 DEFINITIONS

For the purposes of this title —

(1) the term “area agency on aging” has the meaning given the term in section 102(17) of the Older Americans Act of 1965 (42 U.S.C. 3002(17)),

(2) the term “State agency on aging” means the State agency designated under section 305(a)(1) of the Act,

(3) the term “Secretary” means the Secretary of Health and Human Services,

(4) the term “Conference” means the White House Conference on Aging, and

(5) the term “State” means any of the several States, the District of Columbia, the Commonwealth of Puerto Rico, Guam, American Samoa, the Virgin Islands of the United States, the Trust Territory of the Pacific Islands, or the Commonwealth of the Northern Mariana Islands.

SEC. 206 AUTHORIZATION OF APPROPRIATIONS

(a) AUTHORIZATION

(1) IN GENERAL — There are authorized to be appropriated to carry out this section —

(A) such sums as may be necessary for the first fiscal year in which the Policy Committee plans the Conference and for the following fiscal year; and

(B) such sums as may be necessary for the fiscal year in which the Conference is held.

(2) CONTRACTS — Authority to enter into contracts under this title shall be effective only to the extent, or in such amounts, as are provided in advance in appropriations acts.

(b) AVAILABILITY OF FUNDS

(1) IN GENERAL — Except as provided in paragraph (3), funds appropriated to carry out this title and funds received as gifts under section 202 (c) shall remain available for obligation or expenditure until the expiration of the one-year period beginning on the date the Conference adjourns.

(2) UNOBLIGATED FUNDS — Except as provided in paragraph (3), any such funds neither expended nor obligated before the expiration of the one-year period beginning on the date the Conference adjourns shall be available to carry out the Older Americans Act of 1965 (42 U.S.C. 3001 et seq.).

(3) CONFERENCE NOT CONVENED — If the Conference is not convened before December 31, 2005, such funds neither expended nor obligated before such date shall be available to carry out the Older Americans Act of 1965.



WHCoA Charter

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THE SECRETARY OF HEALTH AND HUMAN SERVICES
WASHINGTON, D.C. 20201

CHARTER

2005 WHITE HOUSE CONFERENCE ON AGING

PURPOSE

Pursuant to section 201(a) and (c) of the Older Americans Act Amendments of 2000 (Public Law 106-501, November 2000), the President will convene a White House Conference on Aging no later than December 31, 2005, to gather individuals representing the spectrum of thought and experience in the field of aging to —

- (1) evaluate the manner in which the objectives of this Act can be met by using the resources and talents of older individuals, of families and communities of such individuals, and of individuals from the public and private sectors;
- (2) evaluate the manner in which national policies that are related to economic security and health care are prepared so that such policies serve individuals born from 1946 to 1964 and later, as the individuals become older individuals, including an examination of the Social Security, Medicare, and Medicaid programs carried out under Titles II, XVIII, and XIX of the Social Security Act (42 U.S.C. 401 *et seq.*, 1395 *et seq.*, and 1396 *et seq.*) in relation to providing services under this Act, and determine how well such policies respond to the needs of older individuals; and
- (3) develop not more than 50 recommendations to guide the President, Congress, and Federal agencies in serving older individuals.

AUTHORITY

The Older Americans Act Amendments of 2000 (Public Law 106-501, November 2000), authorizes the President to convene the White House Conference on Aging not later than December 31, 2005.

The Conference shall be planned and conducted under the direction of the Secretary of Health and Human Services in cooperation with the Assistant Secretary for Aging, the Director of the National Institute on Aging, the Administrator of the Centers for Medicare & Medicaid Services, the Commissioner of Social Security, and the heads of such other Federal agencies as are appropriate.

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The White House Conference on Aging is governed by the provisions of the Federal Advisory Committee Act, as amended (5 U.S.C. App. 2), which sets forth the standards for the formation and use of advisory committees.

FUNCTION

Section 201(a) of the Older Americans Act Amendments of 2000 (Public Law 106-501, November 2000), authorizes the President to convene the White House Conference on Aging to fulfill the purpose set forth above and to make fundamental policy recommendations regarding programs that are important to older individuals and to the families and communities of such individuals.

STRUCTURE

Pursuant to the section 201(d) of the authorizing legislation, and in order to carry out the purposes of the Conference as stated above, “the Conference shall bring together –

- (1) representatives of Federal, State, and local Governments,
- (2) professional and lay people who are working in the field of aging, and
- (3) representatives of the general public, particularly older individuals.”

The authorizing legislation does not specify how many delegates there shall be, but specifies that:

“The delegates shall be selected without regard to political affiliation or past partisan activity and shall, to the best of the appointing authority’s ability, be representative of the spectrum of thought in the field of aging. Delegates shall include individuals who are professionals, individuals who are nonprofessionals, minority individuals, individuals from low-income families, representatives of Federal, State and local Governments, and individuals from rural areas. A majority of such delegates shall be age 55 or older.”

MEETING

The 2005 White House Conference on Aging is scheduled for December 11 – 14, 2005, with the advance approval of a Government official who shall also approve the agenda. A Government official shall be present at all Conference meetings.

The Conference shall be open to the public, except as determined otherwise by the Secretary or other official to whom the authority has been delegated; notice of all meetings shall be given to the public, as required by law.

Meetings shall be conducted, and records of these meetings kept, as required by applicable laws and Departmental regulations.

COMPENSATION

Delegates who are not officers or employees of the Federal Government shall be paid travel expense in accordance with applicable Federal Travel Regulations, and may be paid per diem expenses, pending the availability of sufficient funding for either purpose.

Pursuant to section 202(d)(2) of the authorizing legislation, records shall be maintained regarding the identity of each person receiving assistance to carry out this section, and the amount of such assistance received by each such person.

ANNUAL COST ESTIMATE

Estimated total costs for a White House Conference on Aging, including compensation and travel expenses for delegates, but excluding required staff support, is \$4.6 million. Ten (10) person-years of staff support is estimated to be required over two and a half years, with an estimated cost of \$.9 million for staff compensation, as well as an additional \$2.2 million for related administrative costs.

REPORTS OF THE CONFERENCE

Section 204 of the authorizing legislation provides for the following reports of the Conference:

- (a) PRELIMINARY REPORT — Not later than 100 days after the date on which the Conference adjourns, the Policy Committee shall publish and deliver to the chief executive officers of the States a preliminary report on the Conference. Comments on the preliminary report of the Conference shall be accepted by the Policy Committee.
- (b) FINAL REPORT — Not later than 6 months after the date on which the Conference adjourns, the Policy Committee shall publish and transmit to the President and to Congress recommendations resulting from the Conference and suggestions for any administrative action and legislation necessary to implement the recommendations contained within the report.

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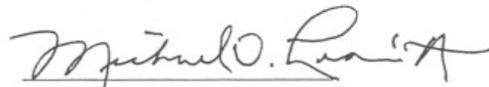
TERMINATION

The 2005 White House Conference on Aging event is scheduled to conclude on December 14, 2005. However, pursuant to their separate charters, the 2005 White House Conference on Aging Policy and Advisory Committees shall, after this date, issue the reports described above and terminate 6 months following the conclusion of the 2005 White House Conference or when their work, as set forth in statute, is completed, whichever is sooner.

APPROVED

DEC 1 2005

Date



Secretary

PROPOSED PLAN
FOR
APPROPRIATE BALANCE OF COMMITTEE MEMBERSHIP

Delegates to the 2005 White House Conference on Aging will consist of individuals who represent the spectrum of thought and experience in the field of aging. They shall be selected without regard to political affiliation or past partisan activity, and include individuals who are professionals, nonprofessionals, minorities, from low-income families, representatives of Federal, State, and local Governments, and from rural areas; a majority shall be 55 and older.

Appointments shall be made without discrimination on the basis of age, race, gender, sexual orientation, and cultural, religious, or socioeconomic status.



Policy Committee Charter



DEPARTMENT OF HEALTH & HUMAN SERVICES

Office of the Assistant Secretary
Administration on Aging

Washington D.C. 20201

CHARTER

2005 WHITE HOUSE CONFERENCE ON AGING POLICY COMMITTEE

PURPOSE

Pursuant to the Older Americans Act Amendments of 2000 (Public Law 106-501, November 2000), the President will convene a White House Conference on Aging no later than December 31, 2005, to develop recommendations for additional research and action in the field of aging. The Secretary of Health and Human Services is responsible for planning and conducting the Conference in cooperation with the Assistant Secretary for Aging, the Director of the National Institute on Aging, the Administrator of the Centers for Medicare and Medicaid Services, the Commissioner of Social Security, and the heads of such other Federal departments and agencies as are appropriate. The White House Conference of Aging statute directs the establishment of a Policy Committee comprised of 17 members to provide direction, advice, and recommendations for planning and implementing the Conference.

AUTHORITY

The Policy Committee is authorized by the Older Americans Act Amendments of 2000 (Public Law 106-501, November 2000), and it is governed by the provisions of the Federal Advisory Committee Act, as amended (5 U.S.C. App. 2), which sets forth the standards for the formation and use of advisory committees.

FUNCTION

The Policy Committee shall initially meet at the call of the Secretary, but not later than 30 days after the last member is selected. Subsequent meetings of the Policy Committee shall be held at the call of the chairman of the Policy Committee. Through meetings, hearings, and working sessions the Policy Committee shall —

- A) make recommendations to the Secretary to facilitate the timely convening of the Conference;
- B) formulate and approve a proposed agenda for the Conference not later than 90 days after the first meeting of the Policy Committee for the Secretary;
- C) make recommendations for participants and delegates of the Conference;

- D) establish the number of delegates to be selected under section 201 (d)(2);
- E) establish an executive committee consisting of three to five members, with a majority of such members being age 55 or older, to work with Conference staff, and
- F) establish other committees as needed that have a majority of members who are 55 or older.

STRUCTURE

The Policy Committee shall be composed of 17 members, including the Chairman, who shall be selected by the President from among the members of the Committee. The 17 members shall be appointed as follows:

- A) **PRESIDENTIAL APPOINTEES** — Nine members shall be selected by the President and shall include —
 - (i) three members who are officers or employees of the United States; and
 - (ii) six members with experience in the field of aging, including providers and consumers of aging services.
- B) **HOUSE APPOINTEES** — Two members shall be selected by the Speaker of the House of Representatives, after consultation with the Committee on Education and the Workforce and the Committee on Ways and Means of the House of Representatives; and two members shall be selected by the Minority Leader of the House of Representatives, after consultation with such committees.
- C) **SENATE APPOINTEES** — Two members shall be selected by the Majority Leader of the Senate, after consultation with members of the Committee on Health, Education, Labor and Pensions and the Special Committee on Aging of the Senate; and two members shall be selected by the Minority Leader of the Senate, after consultation with members of such committees.

Support services shall be provided by the Office of the Executive Director of the White House Conference on Aging.

The Secretary may establish such other committees, including technical committees, as may be necessary to assist in the planning, conducting, and reviewing of the Conference. The Committee shall notify the Department Committee Management Officer upon establishing any subcommittees and provide all required information, including name, membership, and functions of any such subcommittee (s) and estimated frequency of meetings. Any subcommittee shall be composed exclusively of Committee members. The Committee Chairperson shall appoint the chairperson of any subcommittee. Any subcommittee shall comply with the applicable requirements of the Federal Advisory Committee Act.

MEETING

The Policy Committee shall meet initially at the call of the Secretary. Subsequent meetings of the Policy Committee shall be held at the call of the Chairman of the Committee. Meetings shall be held approximately 6 times a year. The designated Federal official shall approve in advance any meeting agenda and shall be present at all meetings. Meetings shall be open to the public, except as determined otherwise by the Secretary. Adequate public notification shall be given in advance of any Committee meeting. Meetings shall be conducted, and records of the meetings kept, as required by applicable laws and Department regulations.

A quorum of Committee members shall not be required to conduct Committee business. The Committee shall act by vote of the majority of the members present. Electronic/ telephonic meetings or participation may also be conducted. The Chairman may vote only to break a tie of the other members of the Committee.

The committee may hold hearings to solicit the views of interested individuals and organizations. Such hearings shall be conducted by the Chairman or a member of the Committee designated by the Chairman to conduct the hearing. If the Committee holds any hearings, it shall comply with the same notice and other requirements that govern the holding of its meetings. A quorum of Committee members shall not be required to conduct any hearing.

COMPENSATION

Committee members who are not full-time Federal employees shall be paid at the rate of \$200 per day for time spent at any meetings, plus per diem and travel expenses, in accordance with applicable Federal Travel Regulations.

ANNUAL COST ESTIMATE

Estimated total costs for operating the Committee, including compensation and travel expenses for members, but excluding required staff support, is \$160,984. Estimated total person years of required staff support is 3, at an estimated cost of \$195,669 for staff compensation and \$206,331 for related administrative costs.

REPORTS OF THE CONFERENCE

- (a) PRELIMINARY REPORT — Not later than 100 days after the date on which the Conference adjourns, the Policy Committee shall publish and deliver to the chief executive officers of the States a preliminary report on the Conference. Comments on the preliminary report of the Conference shall be accepted by the Policy Committee.
- (b) FINAL REPORT — Not later than 6 months after the date on which the Conference adjourns, the Policy Committee shall publish and transmit to the President and to Congress recommendations resulting from the Conference and suggestions for any administrative action and legislation necessary to

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implement the recommendations contained within the report. Copies of all reports shall be provided to the Department of Health and Human Services Committee Management Officer.

TERMINATION

The 2005 White House Conference on Aging Policy Committee shall terminate no later than 6 months following the date of adjournment of the White House Conference or when its work is completed, whichever is sooner. The Committee shall terminate in any case two years from the date here of, unless renewed by appropriate action before the end of that two-year period.

APPROVED

JUN 15 2004

Date


Secretary

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DEPARTMENT OF HEALTH & HUMAN SERVICES

Office of the Assistant Secretary
Administration on Aging

Washington D.C. 20201

FINDING

2005 WHITE HOUSE CONFERENCE ON AGING POLICY COMMITTEE

I find that establishment of the Policy Committee is specifically mandated by the Older Americans Act Amendments of 2000 (Public Law 106-501, November 2000).

I deem that such establishment is desirable to provide advice and consultation to the Secretary and the Assistant Secretary for Aging in connection with this Department's functions, that neither the Department nor any of its existing committees can feasibly perform these duties, and that a satisfactory plan for appropriate balance of committee membership has been submitted.

JUN 15 2004

Date


Secretary



DEPARTMENT OF HEALTH & HUMAN SERVICES

Office of the Assistant Secretary
Administration on Aging

Washington D.C. 20201

PROPOSED PLAN
FOR
APPROPRIATE BALANCE OF COMMITTEE MEMBERSHIP

The 2005 White House Conference on Aging Policy Committee will consist of members, including the Chair, who are knowledgeable on the issues related to the Committee's function. They shall be selected from outstanding authorities in the field of aging.

Appointments shall be made without discrimination on the basis of age, race, gender, sexual orientation, and cultural, religious, or socioeconomic status.



**Advisory Committee
Charter**



DEPARTMENT OF HEALTH & HUMAN SERVICES

Office of the Assistant Secretary
Administration on Aging

Washington D.C. 20201

CHARTER

2005 WHITE HOUSE CONFERENCE ON AGING ADVISORY COMMITTEE

PURPOSE

Pursuant to the Older Americans Act Amendments of 2000 (Public Law 106-501, November 2000), the President will convene a White House Conference on Aging no later than December 31, 2005, to gather individuals representing the spectrum of thought and experience in the field of aging to —

- (1) evaluate the manner in which the objectives of this Act can be met by using the resources and talents of older individuals, of families and communities of such individuals, and of individuals from the public and private sectors;
- (2) evaluate the manner in which national policies that are related to economic security and health care are prepared so that such policies serve individuals born from 1946 to 1964 and later, as the individuals become older individuals, including an examination of the Social Security, Medicare, and Medicaid programs carried out under Titles II, XVIII, and XIX of the Social Security Act (42 U.S.C. 401 *et seq.*, 1395 *et seq.*, and 1396 *et seq.*) in relation to providing services under this Act, and determine how well such policies respond to the needs of older individuals; and
- (3) develop not more than 50 recommendations to guide the President, Congress, and Federal agencies in serving older individuals.

The statute further requires the Secretary of the Department of Health and Human Services (HHS) to be responsible for planning and conducting the Conference in cooperation with the Assistant Secretary for Aging, the Director of the National Institute on Aging, the Administrator of the Centers for Medicare and Medicaid Services, the Commissioner of Social Security, and the heads of such other Federal departments and agencies as are appropriate.

In addition, the statute directs the President to establish an Advisory Committee to the White House Conference on Aging, which shall include representation from public agencies and private nonprofit organizations, as appropriate.

AUTHORITY

The Advisory Committee is authorized by the Older Americans Act Amendments of 2000 (Public Law 106-501, November 2000), and it is governed by the provisions of the Federal Advisory Committee Act, as amended (5 U.S.C. App. 2), which sets forth the standards for the formation and use of advisory committees.

FUNCTION

The Policy Committee will draw on the expertise and resources of the Advisory Committee members as to the content and direction of the Conference. As the Policy Committee develops the substance, emphasis and focus of the Conference, it will request review and comment from the Advisory Committee. Members may recommend new issues or reconfiguration of issues already put forward. They may also have recommendations for Conference speakers and panelists. All recommendations will be presented to the Policy Committee for its consideration.

Members of the Advisory Committee may be asked to read and respond to written materials transmitted to them from the White House Conference staff on behalf of the Policy Committee and may be asked to attend three to six meetings in Washington, DC between March 1 and October 1, 2005 at the call of the Policy Committee Chair. In addition, conference calls with Advisory Committee Members may be initiated at the call of the Policy Committee Chair.

STRUCTURE

The Advisory Committee shall be composed of no more than 30 members. The President shall consider for appointment to the Advisory Committee individuals recommended by the Policy Committee. Each committee established under subsection (b) of the Older Americans Act Amendments of 2000 (Public Law 106-501, November 2000) "shall be composed of professionals and public members, and shall include individuals from low-income families and from minority groups. A majority of the public members of each such committee shall be 55 years of age or older and individuals who are Native Americans."

Advisory Committee members will be experts in the various fields of aging as well as policymakers focused on the wave of baby boomer retirements. Advisory Committee members collectively will have expertise in the areas of medical care, transportation, housing, Medicare, Social Security solvency, existing services for the aging, and the marketplace of the aging. In short, the Advisory Committee members, as a group, will represent the broad range of issue areas associated with aging and planning for the future.

MEETINGS

The designated Advisory Committee Chairman shall approve in advance any meeting agenda and shall be present at all meetings. Meetings shall be open to the public, except as determined otherwise by the Secretary. Adequate public notification shall be given in advance of any Committee meeting. Meetings shall be conducted, and records of the meetings kept, as required, by applicable laws and HHS regulations.

A quorum of Advisory Committee members shall not be required to conduct Advisory Committee business. The Advisory Committee shall act by vote of the majority of the members present. Electronic/telephonic meetings or participation may also be conducted. The Chairman may vote only to break a tie of the other members of the Advisory Committee.

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The Advisory Committee may hold hearings to solicit the views of interested individuals and organizations. Such hearings shall be conducted by the Chairman or a member of the Advisory Committee designated by the Chairman to conduct the hearing. If the Advisory Committee holds any hearings, it shall comply with the same notice and other requirements that govern the holding of its meetings. A quorum of Advisory Committee members shall not be required to conduct any hearing.

COMPENSATION

Committee members who are not full-time Federal employees shall be paid at the rate of \$200 per day for time spent at any meetings, plus per diem and travel expenses, in accordance with applicable Federal Travel Regulations.

ANNUAL COST ESTIMATE

Estimated total costs for operating the Committee, including compensation and travel expenses for members, but excluding required staff support, is \$150,000. Estimated total person years of required staff support is 0.25, at an estimated cost of \$33,000 for staff compensation and \$15,000 for related administrative costs.

REPORTS OF THE CONFERENCE

- (a) PRELIMINARY REPORT — Not later than 100 days after the date on which the Conference adjourns, the Policy Committee shall publish and deliver to the chief executive officers of the States a preliminary report on the Conference. Comments on the preliminary report of the Conference shall be accepted by the Policy Committee. The Advisory Committee shall assist as necessary and as requested by the Policy Committee.
- (b) FINAL REPORT — Not later than 6 months after the date on which the Conference adjourns, the Policy Committee shall publish and transmit to the President and to Congress recommendations resulting from the Conference and suggestions for any administrative action and legislation necessary to implement the recommendations contained within the report. Copies of all reports shall be provided to the Department of Health and Human Services Committee Management Officer. The Advisory Committee shall assist as necessary and as requested by the Policy Committee.

TERMINATION

The 2005 White House Conference on Aging Advisory Committee shall terminate no later than 6 months following the date of adjournment of the White House Conference on Aging or when its work is completed, whichever is sooner.

APPROVED

APR 15 2005

Date


Secretary

2005 WHITE HOUSE CONFERENCE ON AGING

FINAL REPORT APPENDIX



THE SECRETARY OF HEALTH AND HUMAN SERVICES
WASHINGTON, D.C. 20201

FINDING

2005 WHITE HOUSE CONFERENCE ON AGING ADVISORY COMMITTEE

I find that establishment of the Advisory Committee is specifically mandated by the Older Americans Act Amendments of 2000 (Public Law 106-501, November 2000).

I deem that such establishment is desirable to provide advice and consultation to the Secretary and the Assistant Secretary for Aging in connection with this Department's functions, that neither the Department nor any of its existing committees can feasibly perform these duties, and that a satisfactory plan for appropriate balance of committee membership has been submitted.

APR 15 2005

Date


Secretary

PROPOSED PLAN
FOR
APPROPRIATE BALANCE OF COMMITTEE MEMBERSHIP

The 2005 White House Conference on Aging Advisory Committee will consist of members who are knowledgeable on issues related to the Committee's function. They shall be selected from professionals and public members, including individuals from low-income families and minority groups. A majority of the public members shall be 55 years of age or older, and, shall consist of individuals who are Native Americans.

Appointments shall be made without discrimination on the basis of age, race, gender, sexual orientation, and cultural, religious, or socioeconomic status.