



Department of Homeland Security
SMALL BUSINESS SPECIALISTS (UPDATED OCTOBER 1, 2004)

The individuals listed below are available to provide advice to small business owners on individual procurement opportunities and how to do business with their operating element. Please visit WWW.DHS.GOV for information on "non-procurement" issues. Capability Statements and other marketing materials should be sent to the Small Business Specialist(s).

Operating Element / Address	Small Business Specialist/ Phone/Email Address	Web Links for Contract Opportunities
<u>Border and Transportation Directorate</u>		
<u>Customs and Border Protection</u> Office of Procurement 1300 Pennsylvania Avenue, NW Washington, DC 20229 Regional Office P.O. Box 68905 6026 Lakeside Blvd. Indianapolis, IN 46278	William Bickelman (202) 344-1168 William.bickelman@dhs.gov Beverly Tyree (317) 298-1180 Beverly.tyree@dhs.gov Items procured: Search/detection equipment, data processing services, computer related services, computer programming, uniforms, construction, computer equipment, personal/household good repair/maintenance, uniforms, administrative/general management consulting, investigative services, computer systems design, schools/instruction, security guards, facilities support services.	Forecast of New Opportunities www.dhs.gov/openforbusiness Opportunities listed on the Web http://www1.eps.gov/spg/dhs.html
<u>Federal Law Enforcement Training Center</u>	Beverly Nesmith (912) 267-2449 Beverly.Nesmith@dhs.gov	Forecast of New Opportunities

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Building #93 Room 143, PRO DIV Brunswick, GA 31524	Items procured: construction, janitorial, hotels, facilities support, writers/performers, security guards, linen supply, photographic and photocopier, motion picture/video production, remediation services, carpentry services, architectural services.	www.dhs.gov/openforbusiness Opportunities listed on the Web http://www1.eps.gov/spg/dhs.html
<u>Immigration and Customs Enforcement</u> ICE Office of Procurement 24000 Avila Road 5 th Floor Laguna Niguel, CA 92677 <u>Federal Protective Service</u> 1800 F Street, NW Room 2326 Washington, DC 20405	Alan Barclay (949) 360-3190 fax: (949) 360-6333 alan.barclay@dhs.gov Ron Hughes (202) 501-0916 Ron.hughes@gsa.gov	Forecast of New Opportunities www.dhs.gov/openforbusiness Opportunities listed on the Web http://www1.eps.gov/spg/dhs.html
<u>Transportation Security Administration</u> TSA HQ - West Bldg. 4 th Floor, TSA-14 601 S. 12 th Street Arlington, VA 22202	Ramona Jones (571) 227-2070 Ramona.jones@dhs.gov Tony Bell (Assistant) (571) 227-1410 Anthony.Bell@dhs.gov	Forecast of New Opportunities www.dhs.gov/openforbusiness Opportunities listed on the Web http://www1.eps.gov/spg/dhs.html
<u>Emergency Preparedness and Response Directorate</u>		
<u>Federal Emergency Management Agency (FEMA)</u> Financial & Acquisition Management Flood, Fire & Mitigation Branch Room 350 500 C Street, SW Washington, DC 20472	Brenda Thomas Procurement Analyst/Small Business Specialist (202) 646-4584 Brenda.d.thomas@dhs.gov Types of goods and services purchased by directorate. <u>Information Technology Services Directorate</u> : Information systems support, Telecommunication equipment and services, Computer maintenance	Forecast of New Opportunities www.dhs.gov/openforbusiness Opportunities listed on the Web http://www1.eps.gov/spg/dhs.html

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	<p>and support, Computer software and hardware, Wide Area Network Support, Local Area Network Support INTERNET services, Systems development, engineering and integration, Information and communications security, Configuration management, and Disaster response support.</p> <p><u>The Federal Insurance Administration:</u> Federal crime insurance servicing agent operation, Federal flood insurance servicing agent operation, Federal flood insurance statistical agent operation, and Program & financial analyses and audits Publications.</p> <p><u>The Mitigation Directorate:</u> All-hazard public information materials Architect, engineer, technical assistance for mitigation of all natural hazard specific services, Cost and Benefit analyses, Hurricane surge annotation & evacuation route planning, Community/interest group meeting, Mitigation, response, recovery and loss, estimation studies for all natural hazards, Flood hazard and erosion, studies and survey, Flood map revision, distribution, storage, and print processing, and Federal Insurance Administration.</p> <p><u>The Operations Support Directorate:</u> Procurement of program services, supplies and equipment, Procurement of safety, health, and industrial hygiene services, supplies, and equipment, Procurement of laboratory analytical services, Fed Ex contract services, Graphic support Presentation, publication and exhibit design, Security services, Transportation and support</p>	

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	<p>services (all modes of transportation), Logistics support services (standby contracts, direct delivery, disaster products), Equipment leasing services (material handling and power generation), Equipment maintenance services (material handling and power generations), Testing and evaluation services, Office supplies and equipment, Packaging equipment, supplies and services, Motor vehicle equipment, maintenance and services.</p> <p><u>The Preparedness, Training and Exercises Directorate:</u> Course development, revision accreditation, evaluation, Home study programs, Course materials, Workshops, Editorial support, and Evaluation of exercises.</p> <p><u>The Response and Recovery Directorate:</u> Communications support Program and financial analysis, Publications Computer software, Habitability inspections of disaster damaged homes, and Technical Assistance</p> <p><u>United States Fire Administration:</u> Advanced hazardous materials studies, Architect and engineer services, Arson investigations/technical assistance/database, Computer facilities management services, Cost benefit analyses, Course development, revision and evaluation, Developing/Testing fire fighting equipment, Dormitory/Office furniture, Editorial support, Fire data analysis/investigations, Fire department communications manuals, Fire protection systems studies, General facilities maintenance, Graphic arts & audio</p>	

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	visual supplies & services, Health and Safety studies, Instructional services, Infectious disease studies and databases, Local fire service planning, Sprinkler research Program manuals, Public education and awareness, and Videotape and slide reproduction.	
<u>DHS Headquarters Office of Procurement Operations</u>		
<u>DHS Headquarters</u> Office of Procurement Operations 245 Murray Drive, SW (Bldg. 410) (Attn: OPO/1201 NY Ave./13 th Fl.) Washington, DC 20528	Point of Contact: TBD Items procured: computer equipment, computer facilities management, software, computer systems design, professional and management services, facility services, graphics services, studies, language translation services, telecommunication services.	Forecast of New Opportunities www.dhs.gov/openforbusiness Opportunities listed on the Web http://www1.eps.gov/spg/dhs.html
<u>United States Secret Service</u>		
<u>U.S. Secret Service</u> Procurement Division 950 H Street, NW Washington, DC 20223	Marcia Rodrigues (202) 406-6940 Marcia.rodriques@uss.s.dhs.gov Items procured: computer equipment, computer facilities management, passenger car leasing, software, computer systems design, telecommunications, custom computer programming, hardware manufacturing, computer repair, janitorial services.	Forecast of New Opportunities www.dhs.gov/openforbusiness Opportunities listed on the Web http://www1.eps.gov/spg/dhs.html
<u>United States Coast Guard</u>		
<u>U.S. Coast Guard</u> Office of Procurement Management 2100 2 nd Street, SW Room 2606 Washington, DC 20593-0001	Phyllis Miriashtiani (G-CPM-S/1), Small Business Program Manager (202) 267-1172 pmiriashtiani@comdt.uscg.mil Items procured: none; Policy Office only; contact Small Business Specialist in each command.	Forecast of New Opportunities www.dhs.gov/openforbusiness Opportunities listed on the Web http://www1.eps.gov/spg/dhs.html

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<p>Commandant (G-ACS) <u>U.S. Coast Guard</u> HQ</p> <p>Office of Contract Support 2100 2nd Street, SW Room 5208 Washington, DC 20593-0001</p>	<p>Trish Wyatt Small Business Specialist e-mail: pwyatt@comdt.uscg.mil</p> <p>Item procured: Aircraft, vessels, educational services, major electronics equipment, medical equipment and services, and all equipment and supplies to outfit new vessels and aircraft, with emphasis in oceanography and other marine sciences, including pollution control and abatement.</p>	<p>Forecast of New Opportunities www.dhs.gov/openforbusiness</p> <p>Opportunities listed on the Web http://www1.eps.gov/spg/dhs.html</p>
<p>Command Officer <u>U.S. Coast Guard</u> R&D Center</p> <p>1082 Shennecossett Rd. Groton, CT 06340</p>	<p>Joy Simmons, Chief of Contracting & Small Business Specialist (860) 441-2890 e-mail: JSimmons@rdc.uscg.mil</p> <p>Items Procured: Special studies and analyses, research and development.</p>	<p>Forecast of New Opportunities www.dhs.gov/openforbusiness</p> <p>Opportunities listed on the Web http://www1.eps.gov/spg/dhs.html</p>
<p>Commanding Officer <u>U.S. Coast Guard</u> Engineering Logistics Center</p> <p>2401 Hawkins Pt. Rd Code 043 Baltimore, MD 21226-5000</p>	<p>Vivian Gallups, Chief of Procurement (410) 762-6407</p> <p>Corrine Sherman, Small Business Specialist (410) 762-6442 e-mail: CSherman@elcbalt.uscg.mil</p> <p>Items procured: Electrical equipment (switches, fuses, microcircuits, relays, cords,) ropes, cables, chains and fittings, supplies and services, medical/dental equipment, instruments and laboratory equipment, lighting fixtures and lamps, ordnance (arms, ammunition), deck machinery, fuel, fuel oils, miscellaneous engines and components, diesel engines and components, custodial and janitorial services, power and hand pumps, pipe, tubing, hose and fittings, valves, gasses (compressed and liquefied), electrical motors</p>	<p>Forecast of New Opportunities www.dhs.gov/openforbusiness</p> <p>Opportunities listed on the Web http://www1.eps.gov/spg/dhs.html</p>

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<p>Commanding Officer <u>U.S. Coast Guard</u> Aircraft Repair & Supply Center</p> <p>Building 63 Elizabeth City, NC 27909-5001</p>	<p>Gus Holzmilller, Chief - Contracting Branch (252) 335-6436</p> <p>Peter Thomas, SBS (252) 335-6643 e-mail: Pthomas@arsc.uscg.mil</p> <p>Items procured: Aircraft parts for HH-60, HU-25, HC-130, HH-65; ground service equipment, engines, turbines and components, engine accessories, maintenance and repair, aircraft maintenance/overhaul/repair, electronics, avionics, life support equipment, HAZMAT material, engineering tech support, ADP services</p>	<p>Forecast of New Opportunities www.dhs.gov/openforbusiness</p> <p>Opportunities listed on the Web http://www1.eps.gov/spg/dhs.html</p>
<p>Commander (vpl) <u>U.S. Coast Guard</u> Maintenance and Logistics Command (Atlantic)</p> <p>300 E. Main St. Suite 875 Norfolk, VA 23510-9107</p>	<p>John J. Shivickas, Chief - Contracting Branch (757) 628-4631</p> <p>Items procured: Dockside repair, engine overhaul, spare parts for vessels, construction, ship repair, drydocking of new vessels</p>	<p>Forecast of New Opportunities www.dhs.gov/openforbusiness</p> <p>Opportunities listed on the Web http://www1.eps.gov/spg/dhs.html</p>
<p>Commander (vpl) <u>U.S. Coast Guard</u> Maintenance and Logistics Command (Pacific)</p> <p>Coast Guard Island--Building 50-7 Alameda, CA 94501-5100</p>	<p>John Porter, Chief of Procurement and Assistant Small Business Specialist (510) 437-3391 e-mail: Jporter@D11.uscg.mil</p> <p>Items procured: Dockside repair, engine overhaul, spare parts for vessels, construction, ship repair, drydocking of new vessels</p>	<p>Forecast of New Opportunities www.dhs.gov/openforbusiness</p> <p>Opportunities listed on the Web http://www1.eps.gov/spg/dhs.html</p>
<p>Commander (fcp) <u>U.S. Coast Guard</u> Maintenance and Logistics Command (Atlantic)</p> <p>300 E. Main St. Suite 875 Norfolk, VA 23510-9107</p>	<p>Ray Hayden, Chief of Procurement (757) 628-4105</p> <p>Items procured: ADP, housekeeping, ground effect vehicles, food services, supplies and services, medical/ dental supplies and equipment, security services, janitorial services</p>	<p>Forecast of New Opportunities www.dhs.gov/openforbusiness</p> <p>Opportunities listed on the Web http://www1.eps.gov/spg/dhs.html</p>

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<p>Commander (fcp) <u>U.S. Coast Guard</u> Maintenance and Logistics Command (Pacific)</p> <p>Coast Guard Island--Building 54A Alameda, CA 94501-5100</p>	<p>Pat Walker, Chief of Procurement (510) 437-3684</p> <p>Sharon May, Small Business Specialist (510) 437-3727 e-mail: Smay@D11.uscg.mil</p> <p>Items procured: Base maintenance, food services, oil pollution clean-ups, electronic equipment and maintenance, supplies and services, medical services, telecommunications equipment and maintenance</p>	<p>Forecast of New Opportunities www.dhs.gov/openforbusiness</p> <p>Opportunities listed on the Web http://www1.eps.gov/spg/dhs.html</p>
<p>Commanding Officer <u>U.S. Coast Guard</u> Facilities Design and Construction Center - Atlantic</p> <p>5505 Robin Hood Rd. Suite K Norfolk, VA 23513-2400</p>	<p>Patty Kellihan, Chief of Contracting (757) 852-3487</p> <p>Items procured: Major construction projects: buildings, structures, houses, warehouses, schools, building alterations, A&E services</p>	<p>Forecast of New Opportunities www.dhs.gov/openforbusiness</p> <p>Opportunities listed on the Web http://www1.eps.gov/spg/dhs.html</p>
<p>Commanding Officer <u>U.S. Coast Guard</u> Facilities Design and Construction Center - Pacific</p> <p>915 2nd Avenue Room 2664 Seattle, WA 98174-1011</p>	<p>Kyle Hicks, Chief of Procurement (206) 220-7420</p> <p>Anita Repanich, Assistant Small Business Specialist (206) 220-7426 e-mail: Arepanich@pacnorwest.uscg.mil</p> <p>Items procured: Major construction projects: building, structures, houses, warehouses, schools, building alterations, A&E services.</p>	<p>Forecast of New Opportunities www.dhs.gov/openforbusiness</p> <p>Opportunities listed on the Web http://www1.eps.gov/spg/dhs.html</p>
<p>Commanding Officer <u>U.S. Coast Guard</u> Civil Engineering Unit, Cleveland</p> <p>1240 East 9th Street, Room 2179 Cleveland, OH 44199-2060</p>	<p>Nancy Thomas, Chief of Contracting and Assistant Small Business Specialist (216) 902-6215 e-mail: Nthomas@ceucleveland.uscg.mil</p> <p>Items Procured: Non-major construction, A&E services</p>	<p>Forecast of New Opportunities www.dhs.gov/openforbusiness</p> <p>Opportunities listed on the Web http://www1.eps.gov/spg/dhs.html</p>

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<p>Commanding Officer <u>U.S. Coast Guard</u> Civil Engineering Unit, Miami</p> <p>15608 SW 117th Ave. Miami, FL 33177-1630</p>	<p>Pat Lambert Chief of Contracting and Assistant Small Business Specialist (305) 278-6720 e-mail: Plambert@CEUMiami.uscg.mil</p> <p>Items Procured: Non-major construction (repair/rehab); A&E services</p>	<p>Forecast of New Opportunities www.dhs.gov/openforbusiness</p> <p>Opportunities listed on the Web http://www1.eps.gov/spg/dhs.html</p>
<p>Commanding Officer <u>U.S. Coast Guard</u> Civil Engineering Unit, Providence</p> <p>300 Metro Center Blvd Warwick, RI 02886</p>	<p>Mary Herman Chief of Contracting and Assistant Small Business Specialist (401) 736-1760 e-mail: Mherman@ceuprovidence.uscg.mil</p> <p>Items Procured: Non-major construction (repair/rehab); A&E services</p>	<p>Forecast of New Opportunities www.dhs.gov/openforbusiness</p> <p>Opportunities listed on the Web http://www1.eps.gov/spg/dhs.html</p>
<p>Commanding Officer <u>U.S. Coast Guard</u> Civil Engineering Unit, Oakland</p> <p>2000 Embarcadero Suite 200 Oakland, CA 94606-5000</p>	<p>Jeff Cross, Chief of Contracting (510) 535-7236 e-mail: Jcross@d11.uscg.mil</p> <p>Items Procured: Lower dollar construction contracts in Oregon, Washington, California. buildings, structures, warehouses, alterations to existing structures; A&E services, hazardous waste disposal</p>	<p>Forecast of New Opportunities www.dhs.gov/openforbusiness</p> <p>Opportunities listed on the Web http://www1.eps.gov/spg/dhs.html</p>
<p>Commanding Officer <u>U.S. Coast Guard</u> Civil Engineering Unit, Honolulu</p> <p>PJKK Federal Bldg 300 Ala Moana Blvd. Room 8-134 Honolulu, HI 96850-4982</p>	<p>Bonnie Hoe, Chief of Contracting and Assistant Small Business Specialist (808) 541-2158 FAX: (808) 541-2203 e-mail: Bhoe@d14.uscg.mil</p> <p>Items Procured: Lower dollar construction contracts in Hawaii; buildings, structures, houses, warehouses, alterations to existing structures; A&E services</p>	<p>Forecast of New Opportunities www.dhs.gov/openforbusiness</p> <p>Opportunities listed on the Web http://www1.eps.gov/spg/dhs.html</p>